

CANTERBURY COMBINED

Terrier CLUB
INCORPORATED

RULES

Of the Canterbury Combined Terrier Club (Incorporated)

(Updated August 2008)
Rules of the Canterbury Combined Terrier Club (Inc)

1. Name

The name of the Club is "Canterbury Combined Terrier Club (Incorporated)"

2. Objects

- (a) The objects of the club shall be the improvement of the breeding and classification of recognised Terrier Breeds, in accordance with the New Zealand Kennel Club Terrier Group classifications.
- (b) To improve the understanding of and maintenance of the established Terrier Breed Standards
- (c) To hold Ribbon Parades, Open Shows, Championship Shows and functions to promote interest in Terriers and enable exhibitors to show their Terriers.
- (d) To co-operate with the New Zealand Kennel Club Inc, and other kindred societies for the furtherance of the above objectives

3. Registered Office

The registered office of the club shall be in Christchurch or such other place as shall from time to time be deemed fit. Notice of any change shall be sent to the Register of Incorporated Societies.

4. Members

- (a) Membership of the club shall be open to all.
- (b) Application for membership: All applications for membership shall be made to the Secretary and/or Treasurer. The committee shall determine whether application for membership shall be accepted or rejected.
- (c) The membership shall consist of:-

1. Ordinary Members

- 2. Junior Members** – a member under the age of seventeen (17) years. A Junior member shall have the rights of ordinary members except nomination of officers, voting and any claim upon the property of the club and receipt of the Club magazine (Unless no other occupant of the address where residing receives such). Upon attaining the age of seventeen (17) years. a Junior member may become an Ordinary or Associate Member on the payment of the appropriate subscription

3. **Family Membership** – Shall be granted to members of the same immediate family living in the same household with child/ren under the age of seventeen (17) years. Any child/ren on reaching the age of seventeen (17) years may become an ordinary member.
4. **Associate Member** - A Member/s over the age of seventeen (17) years who resides at the same address as a fully paid up Ordinary member. Associate members shall have the rights and privileges of an Ordinary member except receipt of the Club Magazine
5. **Life Membership** – The Club may consider conferring life membership on a nominee if the following occurs:

The club secretary receives a nomination in writing no later than 30th March.

The nomination must be made by a current financial member of the club and seconded by a further financial member of the club. The nomination must include a statement as to why the nominee is worthy of such privilege, and the means by which they meet the criteria set out below.

Having received such nomination the current committee of the club will consider the application and if agreed will make recommendation, by resolution at an Annual General Meeting, to confer life membership in recognition of services rendered to the club.

The committee and nominees must consider the following:
Time and effort put in and dedication to the club as evidenced by: Having served on committee in any capacity, assisted at fundraising events, been Editor of the club magazine, stewarded Club events, been show manager, carried out independent fundraising, sold raffles, made donations of money and/or materials and length of such service or other such activity that warrants this title. (N.B. The intention for Life membership is for it to be recognition of Merit)

5. **Special member** – A member who has in the first instance, been nominated by an existing financial member of the club, who has bred and/or sold a puppy/dog to that person. The subscriptions for the initial period shall be set at a discounted rate set by the committee at the previous AGM. Thereafter the special member may become an ordinary member on the payment of the usual subscription fee.

7. All financial Members and Life Members as defined above, have voting rights at all meetings of the club. Junior members do not have voting rights.
8. Where a Junior, Family or Associate member/s require more than one club magazine at their residing address, they shall be required to pay the full ordinary membership subscription for each extra magazine required.
9. Members as defined above may compete for the Canterbury Combined Terrier Club's Dog of the Year Awards, under the terms and conditions set out for this competition. That being:- That only those shows held in the South Island (excepting the National Dog Show) count towards the points for this competition. But entry to all other competitions held under the auspices of the Club may be open to any person whether or not such person is a member of the Club.

10. Trophies

Perpetual Club Trophies will be awarded to financial Members of the Club Only. Any exhibitor receiving Club trophies shall ensure their safe keeping, and shall return such in good condition, at their own expense, to the club's Trophy Steward on or before the required return date. Any recipient who does not return such trophy (or trophies), or returns them in a damaged condition, may be charged the cost of replacing or fixing the trophy (or trophies) the actual cost of replacement and/or repairs as documented. Any dispute arising out of this rule shall be directed to the Committee whose decision shall be final and binding.

Any member who accepts receipt of any club trophy, is obliged to sign the trophy book, and by doing so agrees to have the trophy professionally engraved with the year, the name of owner and the name of the dog that won the award. Members can opt for the club to hold the trophy in their possession and arrange for the relevant engraving to be carried out on their behalf, and accept that they will reimburse the club the cost of such engraving plus an additional \$5.00 handling fee. The club will send the member a copy of the invoice for such.

11. Annual Subscriptions

Every Member shall on or before the first day of April in every calendar year (in addition to admission charges for social meetings) pay to the Club an annual subscription being an amount or amounts fixed at the immediate previous Annual General Meeting except for a Member or Members admitted to the Club between 1st January and 31st March when the payment of the first subscription shall cover membership to 31st March of the next ensuing year.

The financial year of the Club shall end on 31st March in each year.

A Member three (3) months in arrears with his/her subscription shall cease to be entitled to any benefits or privileges of membership. The Secretary or Treasurer shall inform the Committee at its next meeting of the names of defaulting members, whereupon such names shall be removed from the register of members. Such Members may apply to be re-admitted as full members on payment of the subscriptions due.

12. Resignation of members

Any member may resign his/her membership by giving the Secretary written notice to that effect and paying his/her fees, subscriptions and penalties theretofore due.

All Club property in his/her possession shall forthwith be returned to the Secretary.

13. Death of member

Upon the death of a Member he/she shall automatically cease to be a member but without releasing his/her representatives for any antecedent liability to the Club.

14. Expulsion of member

The Committee shall have the power to suspend or expel from the Club any Member who has failed in the observance of any of these rules, or if he/she in the judgement of the Committee has been guilty of any act, practice or conduct calculated to bring discredit on the Club, lower its status or to be prejudicial to the interest of the Club or Terrier Breeds. Provided always that any charge(s) coming under this sub clause shall be brought before a Special Meeting of the Committee convened for that purpose. The Member affected shall have seven (7) days previous notice stating the nature of the charge(s). Such notice to be sent to him/her by post in a prepaid person to person registered letter addressed to him/her at his/her last known place of business or abode. At such meeting the rules of the New Zealand Kennel Club shall be adhered to, and if such meeting by resolution passed by a vote of at least two thirds of the members there at, shall resolve to exclude the member he/she may within twenty one (21) days lodge an appeal to be heard before a Special General Meeting convened for that purpose. The decision of the Special General Meeting shall be final.

15. Summoning of Meetings

All Meetings of Members whether annual or otherwise shall (except as elsewhere herein specially provided) be called by not less than fourteen (14) clear days notice in writing served in accordance with the rules.

16. Annual General Meeting

The Annual General Meeting shall be held in the month of June in every year upon a date and time and place to be fixed by the Committee. Ten members shall form a quorum. All financial members are entitled to one vote excepting for where it is found necessary for the Chairperson to have a casting and/or deliberative vote.

17. Special General Meeting

The President and four (4) of the committee may, and the Secretary shall, when required to do so by requisition signed by at least ten (10) financial members of the Club, and stating the object of the meeting and the business to be dealt with there at, call a Special General Meeting of the Club at which meeting only the business mentioned in the notice of requisition (if any) calling the meeting may be discussed. Notice as for the Annual General Meeting shall be given for Special General Meetings.

18. Ordinary General Meeting

An Ordinary General Meeting shall be held at such times and places as the president, or in his/her absence or inability to attend, the Committee, shall decide for the purpose of transacting the business of the Club and deciding upon such resolutions as shall be duly submitted to the meeting. 4 committee members and the President, or in his/her absence the Vice President shall form a quorum.

19. Service of Notice

Every notice required to be given to the Member or any of them shall be deemed to have been duly delivered if posted to them prepaid and addressed to him/her at his/her last known postal address.

20. Procedure at Meetings

- (a) At all General Meetings, the President, and in his/her absence the Vice- President or any other duly elected Chairperson, shall take the chair and every financial member present shall be entitled to one vote. This includes Life Members but does not include Junior members.
- (b) Voting at General Meetings shall be either by ballot or show of hands as shall be decided at such meetings.
- (c) The Chairperson shall have the casting vote as well as a deliberative vote.

21. Quorum

At all General Meetings ten (10) financial members of the club for the time being personally present shall constitute a quorum except as elsewhere herein specially provided.

22. Officers of the Club

The officers of the Club shall consist of – President, Vice President, Secretary, and/or Treasurer and committee of six members with the power to add further members.

The election of Officers and Committee of the Club shall take place annually at the Annual General Meeting of the Club.

Honorary Officers: The Honorary Officers of the Club shall consist of a Patron or Patroness who shall be elected at each Annual General Meeting and shall be appointed at each Annual General Meeting.

23. Duties of Committee

Meetings of the Committee may be convened by letter or on a date or dates arranged at a prior meeting of the Committee, or in the event of a requirement for an urgent meeting, the President and Secretary may call a meeting by way of telephone. A total of six members shall form a quorum of the committee. The Committee shall have the power to co-opt further members to the committee. The duties of the Committee and Officers shall be as follows:

<i>President</i>	<i>Chairmanship of all meetings</i>
<i>Vice President</i>	<i>To act for the President when required</i>
<i>Secretary</i>	<i>To keep minutes of all meetings convened by the Club and to carry out such duties as the committee determine in accordance with these rules.</i>
<i>Treasurer</i>	<i>(Where appointed) To receive all monies and issue receipts. To pay all monies into the bank, and to exercise such other duties as are normally carried out by a person entrusted with the duties of Treasurer in accordance with the rules of the club under the direction of the Committee.</i>
<i>Committee</i>	<i>To meet regularly to manage the Club's affairs.</i>

24. Casual Vacancies

The Committee shall have the power to appoint a Member to fill any casual vacancy on the committee in its representation or in the

Committee until the Annual General Meeting. In each case, any such Member shall be eligible for re-election.

25. Vacation of Office

The Office of a Member of the Committee may be declared vacant by the Committee and such member shall therefore cease to be a member of the Committee:-

- a. If he/she forwards to the Committee his/her written resignation of Office.
- b. If he/she is absent from three consecutive meetings of the Committee without leave of absence.
- c. If he/she is removed from office by way of a resolution of a Special General Meeting of the Club.

26. Alterations of the Rules

- a. The Club may make, alter, amend, rescind or add to any of the rules at any Annual General Meeting of the Club convened for that purpose provided fourteen (14) days notice of intention to do so shall have been given to members
- b. No addition to or alteration or recession of the rules shall be approved if it affects the "Non Benefit to Members" rule or the "Disposition of Property" rule.
- c. Members proposing alterations or amendments to the Club's rules must lodge such proposals with the Secretary of the Club at least thirty (30) days prior to the date of the Annual or Special General Meeting, such notice to be in writing and must clearly define the proposed alterations or additions and bear the signature of the proposer and seconder. Only financial members of the Club may propose and second rule changes.

27. Funds of the Club

All subscriptions, donations, subsidies or monies of the Club from whatever source derived shall be paid into the banking account of the Club at such bank as the committee determines and all payments of the Club shall be made by cheque, signed in such a manner as the committee shall from time to time direct.

The funds of the Club shall be applied solely to the promotion of the objectives of the Club as set out in the rules or in any amendment to the same. The committee shall have the power to invest the Society's funds in such a manner as they deem fit.

28. Non Benefit to Members

No Member of the Club or any person associated with a member shall participate in or materially influence any decision made by the club in respect of the payment to or on behalf of that member or associated person of any income, benefit, or advantage whatsoever.

29. Powers of the Club

The Club shall have the power:-

- a. To contract, sue and be sued, open and operate on and close one or more banking accounts and to acquire, dispose of, use, receive, borrow, hire, lend, mortgage, or in any way deal with or, in real and personal property.
- b. To hire, engage and employ any person or persons to carry out any of the duties relating to the purposes of the Club, whether permanently or temporarily, and on such terms and to appointment and dismissal, reward and conditions and otherwise.

30. Disposition of Property

If upon the winding up or dissolution of the Club there remains after the satisfaction of all its debts and paid to or distributed among the Members of the Club but shall be given or transferred to some other charitable organisation, or body having objects similar to the objects of the first organisation. Or for some other charitable purpose, within New Zealand to be determined by a Special General Meeting of the Members of the Club.

31. By Laws

The Club shall have the power from time to time by resolution at a Special General Meeting convened for that purpose to make, amend or rescind by-laws not inconsistent with the Incorporated Societies Act 1908 or it's amendments or with these rules for regulating and carrying out the objects of the Club.

32. Common Seal

The Club shall have a common seal, which shall be kept in the custody of the Secretary and shall only be affixed to documents at a meeting of the Committee or in pursuance of a resolution of the Committee, and the affixing shall be attested by at least two Members of the committee.

33. Interpretation

The decision of the Committee on the interpretation of these rules, or on any matter or thing not contained in these rules but pertaining to the club, its property or interest, shall be conclusive and binding on all members until revoked at a General Meeting.